

## RCR EVENT/ RCR RESEARCH MISCONDUCT EVENT REPORT FORM FOR INSTITUTIONS

### Guidance for RCR Event/ RCR Research Misconduct Event Report Form

**Important:** This form should be filled up by: Reporter (Whistle-Blower) or institutional staff reporting an alleged RCR Event/ RCR Research Misconduct Event Report.

#### Definition

#### 1. RCR Research Misconduct Event(s) is defined as:

- a) **Falsification:** Deliberate act of making up data or results and recording them.
- b) **Fabrication:** Manipulation of research materials, equipment, or processes, or changing or omitting data or results such that the research is not accurately represented in the research record.
- c) **Plagiarism:** Appropriation of another person's ideas, processes, results or words without giving appropriate credit.

#### 2. A RCR event may refer to RCR Event(s)/ research misconduct event(s) as defined above or any other RCR related Event(s) that may be categorized under one of the following components:

- a) **Data Management Practices**
- b) **Conflicts of Interests and Commitment**
- c) **Collaborative Research**
- d) **Authorship and Publications**
- e) **Peer Review**
- f) **Mentor and Trainee Relationship**

*\*If the event reported falls within the definition as listed in definition 1 and 2 above, the "whistle-blower" reporting the alleged RCR Event(s)/ RCR Research Misconduct Event(s) should report the event to:*

- a) *their respective institution according to their research misconduct policies/guidelines, or*
- b) *the institution(s) where the alleged event occurred.*

If additional description/ details for any questions are required, add appendix to the end of this document. (i.e., "Appendix 1 – Question 2 etc.)

### Q1) Details of Alleged RCR Event/ RCR Research Misconduct Event Reported

<b>Date &amp; Time of Research Misconduct Event Reported:</b>	<b>Date:</b>			
	<b>Time:</b>			
<b>Reporter's Name/ Institutional Staff reporting:</b>	(optional)			
<b>Reporter's Designation, Institution/ Organization &amp; Department:</b>	<b>Designation:</b> (optional) <b>Institution/ Organization:</b> (optional) <b>Department:</b> (optional)			
<b>Reporter's Contact Details:</b>	<b>Tel. No.:</b> (optional) <b>Email address:</b> (optional)		<b>Hp. No.:</b> (optional) <b>Others:</b> (optional)	
<b>When &amp; where did Research Misconduct occur?</b>	<b>Date:</b>		<b>Time:</b>	
	<b>Institution:</b>		<b>Department:</b>	
	<b>Location (others):</b>			

<b>DSRB / ECOS Reference Number:</b>	<b>DSRB - Domain _ / _ / _ OR ECOS - _____</b>
<b>Protocol Title:</b>	(if applicable)
<b>Name of Alleged:</b>	(if applicable)

<p><b>Q2) Please describe in detail the event of the alleged RCR Event/ RCR Research Misconduct event. (What happened and who was involved)</b>  <i>(Attach supporting documentation to this form where applicable)</i></p> <p>Text Field</p>
<p><b>Q3) Describe the status/outcome of the RCR Event/ RCR Research Misconduct allegation.</b>  <i>(Attach supporting documentation to this form where applicable)</i></p> <p>Text Field</p>
<p><b>Q4a) In your (reporter's/whistle-blower's) judgement, did the alleged RCR Event/ RCR Research Misconduct event affect the rights or welfare of the Research Participant and/or others?</b>  <i>(Attach supporting documentation to this form where applicable)</i></p> <p>Text Field</p>
<p><b>Q4b) In your (reporter's/whistle-blower's) judgement, did the alleged RCR Event/ RCR Research Misconduct event increase the potential risk to the Research Participant and/or others?</b>  <i>(Attach supporting documentation to this form where applicable)</i></p> <p>Text Field</p>
<p><b>Q5) Do you (reporter's/whistle-blower's) have any other comments?</b>  <i>(Attach supporting documentation to this form where applicable)</i></p> <p>Text Field</p>
<p><b>Q6) Does alleged event qualify as RCR Event/ RCR Research Misconduct? (According to the RCR definition of research misconduct)</b></p> <p> <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No. Why:</b> </p>