

OFFICE OF HUMAN RESEARCH PROTECTION PROGRAMME
(OHRPP)

13d. ADDRESSING COMMON ERRORS IN THE
DSRB ROAM APPLICATION FORM
SECTION H – RECRUITMENT DETAILS

Reference:

NHG ROAM – Online DSRB Application Form Guidebook for Biomedical Study

NHG Group Research

Version November 2022



Recruitment Details

Section H1: How will potential subjects be identified?

H1 How will potential research participants be identified?*

- Referral by attending healthcare professional
- Persons with dependent relationship with study team (e.g. doctor-patient, employee-employer, head-subordinate, student-teacher, departmental staff relationship)

Please describe how the study team will manage the dependent relationship to prevent coercion or undue influence.*

Common issue:

Brief description was provided on how study team members managed the doctor-patient dependent relationship, to prevent coercion or undue influence.

Recruitment Details

- Explain the nature of the dependent relationship.
- Describe how study team members will manage this dependent relationship to avoid coercion or undue influence.

Describe measures to prevent undue influence. Suggested measures may include:

- Consent to be taken by another study team member who is not the patient's primary doctor;
- Giving subjects adequate time to consider participation;
- Giving subjects opportunity to ask questions;
- Ensuring that subject is still accorded full medical care if he / she refuses to participate or withdraws from study.

Recruitment Details

Sections H2 and H3 (Biomedical)

Section H2: Who will make the first contact with subject?

- Attending physicians / clinical care providers should make the first contact with eligible subjects. Only subjects who express interest could then be referred to the study team.

Section H3: How will the subject be contacted?

- Refers to the mode of contact with the subject (e.g. face to face, invitation letter, etc.).
- Submit a study invitation letter for DSRB's review if the research team wishes to recruit patients who visited the clinic in the past but are no longer undergoing follow-up at the clinic / hospital.

Recruitment Details

Section H6: (If applicable) Please indicate the length of time of the subject's direct involvement in the study. E.g. For clinical visits, examinations etc.

The common error: The number of study visits involved and duration (time) for each visit not indicated.

Instead, indicate the duration which the research participants will be spending in your study (i.e. 10-15min to complete the survey).

To determine if the participant's duration of involvement is reasonable

Questions?

Refer to www.research.nhg.com.sg

Or contact the NHG Research
Education Unit @
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