

# CHICKEN SOUP FOR THE BUSY COORDINATOR

February 2024

## Ethics and Compliance Online System (ECOS)

The Ethics and Compliance Online System (ECOS) is the new ethics review infrastructure that will replace the current NHG ROAM system. ECOS is intended to support research enterprise functions across the research lifecycle from Study Initiation to Completion, allowing IRBs, institutions, and researchers to have a one stop oversight of research related activities.

### Are You Ready?

Use the [Researcher's Checklist](#) to aid in your preparation for the transition to ECOS.



### For Your Action Now

For: ALL

Before  
1 Mar  
2024

01

If there is a change to your CY2023 FCOI status, email FCOI secretariat with the updated FCOI declaration form at [DSRB\\_FCOI@nhg.com.sg](mailto:DSRB_FCOI@nhg.com.sg)  
No changes = no action required

Before  
30 Jun  
2024

02

Download any study documents you need as users will no longer have access to ROAM after 30 June 2024

For: [Active, Ongoing Studies] PI, Site PI, Co-I

Before  
1 Mar  
2024

03

Upload minimum training completion reports and certificates (Biomedical CITI<sup>1</sup>, SBE CITI<sup>2</sup>, FCOI CITI<sup>3</sup>, GCP<sup>4</sup>) onto your ROAM profile for successful user account migration

- <sup>1</sup> Biomedical Collaborative Institutional Training Initiative (CITI) Training Completion Report
- <sup>2</sup> Social-Behavioural-Education CITI Training Completion Report
- <sup>3</sup> Financial Conflict of Interest (FCOI) CITI Training Completion Report
- <sup>4</sup> Good Clinical Practice (GCP) Training Certificate

For: [Active, Ongoing Studies] PI, Site PI, Co-I and ROAM Key Appointment Holders<sup>5</sup>

Before  
1 Apr  
2024

04

Check your ROAM user profile and ensure your corporate email address is tagged to your primary appointment

<sup>5</sup> ROAM Key Appointment Holders such as Department Rep, Institutional Rep, DSRB Chair/Members etc.

### After ECOS Launch

For: [Clinical Trials Regulated by HSA] PI, Site PI, Co-I, Study team members<sup>6</sup>

Before  
your next IRB  
App/AMD on  
ECOS

05

Complete GCP training and upload certificate on your ECOS profile (if your ROAM profile is not migrated to ECOS)  
From 01 Apr 24, DSRB accepts generic ICH-GCP courses such as CITI GCP

<sup>6</sup> Mandatory for Study Team Members conducting significant trial related tasks (e.g., conduct informed consent, assess eligibility, manage investigational products, assess key efficiency and safety, etc.) to complete GCP before study involvement

For: [HBR Studies] PI, Site PI, Co-I

Before  
your next IRB  
App/AMD on  
ECOS

06

Complete the HBRA Minimum Training and upload the certificate on to your ECOS profile

**REMINDER:** Please continue to address DSRB queries promptly to achieve an outcome for your study submissions before **1 April 2024** to ensure timely migration of your study to ECOS.

For more information on ECOS go to NHG Research Website:

<https://www.research.nhg.com.sg> > Ethics & Quality > ECOS Launch Support

ECOS Launch Support for NHG  
HOMEPAGE



<https://for.sg/ecos>